



Gravestone Preservation Workshop

APPLICATION

HOST GROUP/ORGANIZATION

Group/Organization Name:

Application Type:

- Workshop I: Cleaning
 Workshop II: Leaning

- Workshop I & II Combined
 Workshop III: Advanced*

**When checked, this application constitutes an initial inquiry for holding an Advanced Cemetery Preservation Workshop. A MOCA Workshop Committee member will be in touch to discuss requirements in more detail before committing to an Advanced Cemetery Preservation Workshop.*

CONTACT PERSON INFO

Name

Physical Address

Mailing Address

E-Mail Address

Phone Number

CEMETERY INFO

Name

Physical Address

Topography Description
(i.e. level, wooded, mounded, etc.)

Approx. how many stones
[marble stones preferred for cleaning workshops]

Who is responsible for this cemetery?

Has the responsible party granted permission for this workshop? **

YES NO

Instruction periods are held at the beginning of the AM and (optional) PM session. If it should be needed is there a covered/inside area where participants can gather?

YES NO

AUTHORIZATION

Authorized Signature

Application Date

*With my signature, I affirm that I have been authorized by the group/organization noted above to act on their behalf to coordinate a MOCA Gravestone Preservation Workshop. I further affirm that I have read the section **HOST GROUP TO PROVIDE** [reverse] and that the host group/organization is in agreement with these provisions.*

SEND THIS APPLICATION & WRITTEN PERMISSION TO
MOCA PO BOX 641, AUGUSTA, ME 04332-0641**

***** For more detail, please contact a member of our
MOCA Workshop Committee or <https://moca-me.org/workshops/>**

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HOST GROUP TO PROVIDE

- Mowing prior to the workshop
- Ample supply of clean water (i.e. no chemicals) for cleaning stones
- Pea stone*** (Leaning Workshops only)
- Live sand*** (Leaning Workshops only)
- Parking area for participants
- Payment to MOCA of not more than \$ 100 for D/2 biological cleaning solution
- Local Advertising/Workshop Promotion
- Continued post-workshop cemetery care
- Coordination of registrations with MOCA online and/or paper registrations.
- Submission of registrant data to MOCA at least 10 days prior to workshop
- Signed **MOCA Workshop Waiver** forms for all participants prior to workshop
- Toilet facilities
- Signage

WORKSHOP FAQs

- Cemetery Preservation Workshops I & II will be presented by trained MOCA participants and will involve cleaning stones and (optionally) straightening leaning TABLET stones (more than 15 degrees lean). Tablet stones have NO BASES either on top of the ground or underground. Each workshop is approximately 4 hours.
- Suggested workshop group of 20 is not geographically restricted to residents of town/county.
- Whenever possible, workshop locations should be visible from the road or very close by to allow access for participants and materials.
- Advertising will suggest a donation – payable to the host group – to be used toward the cost of supplies. [e.g. \$20 per participant]
- Participants will provide their own lunch and if possible “tools” as listed in the pre-workshop info.